FIRST I. LAST

1234 Main Street, Pensacola, FL 31111 Phone (123) 555-555

firstlast@gmail.com

SUMMARY OF QUALIFICATIONS

Nuclear Maintenance Professional with over 15 years of experience in the operation and maintenance of naval nuclear reactors, steam plants, and auxiliary equipment. Experienced in training and supervising personnel in preventative and corrective maintenance on mechanical, hydraulic, and pneumatic systems. Results oriented professional with highly effective communications skills, and a proven track record of sustained superior performance. *Areas of expertise:*

- Nuclear Plant Operations
- Propulsion Plant Operations
- Systems Schematics
- Refrigeration
- Propulsion Turbines
- Air Compressors

- Quality Assurance
- Scheduled Maintenance
- Distilling Systems
- Air-Conditioning
- Reduction Gears
- Heat Exchangers

- Administration
- Corrective Maintenance
- Industrial Safety
- Turbine Generators
- Radiological Controls
- Valve Operation / Repair

EDUCATION

Bachelor of Arts (BA) in Criminal Justice and Homeland Security

(2015)

Grantham University, Kansas City, MO

Lean Six Sigma Certification

(2015)

Villanova University, Villanova, PA

PROFESSIONAL EXPERIENCE

Machinery Division Leading Chief Petty Officer United States Navy, Pensacola, FL

Sep 2015 – Present

- Lead a division of 16 nuclear personnel in the operation, maintenance, and maintenance planning of the reactor and steam plant systems valued over \$300M.
- Instill rigorous maintenance practices and professional development programs that ensure the professional growth of 35 subordinates into effective operators and technicians.
- Maintain high standards of excellence in Quality Assurance with a superb track record with zero equipment failures.
- Perform Engineering Watch Supervisor duties during complex plant operations associated with a reactor plant purification system dual media discharge.

Nuclear Personnel Distribution Manager United States Navy, Kings Bay, GA

Aug 2013 – Aug 2015

- Managed the distribution and assignment of over 2,500 personnel; liaised between Navy Personnel Command and 82 submarine crews, 16 shore based maintenance activities, and 5 nuclear training commands.
- Coordinated with 5 civilian employees and 70 military personnel; ensured critical jobs were filled and appropriate incentive programs were administered correctly.
- Performed tasks for an 18-month period and expertly managed both nuclear communities manning needs with resounding success.
- Conducted 17 site visits, negotiated/prepared permanent change of station orders, responded to congressional, command, and individual inquires.

- Supervised an 18-person work center; trained and qualification of junior personnel, watch standing, maintenance, and day-to-day operation of a naval nuclear propulsion plant.
- Supervised Engineering Watch during 6 complex evolutions; supported a reactor refueling overhaul without incident. Consistently ranked in the Top 5% of all peers.
- Managed a work center responsible for all ship's propulsion plant machinery, fresh water distillation, and air conditioning.
- Planned and executed an arduous sea trial retest program following reactor refueling; enabled the ship to return to service on time.
- Developed and implemented the technical accuracy of controlled work; established formal work packages detailing corrective, and preventive maintenance procedures.

Engineering Nuclear Operator / Engine Room Supervisor United States Navy, San Diego, CA

Oct 2009 - Aug 2010

- Managed mechanical maintenance operations for a nuclear propulsion plant valued over \$250M.
- Organized a complete freon and fuel oil offload without incident, while maintaining 100% accountability of all hazardous and ozone depleting materials.
- Performed several key, infrequent reactor plant valve operations associated with the decommissioning and nuclear de-fueling of a naval nuclear propulsion plant with zero losses.

Nuclear Instructor/ Engineering Watch Supervisor United States Navy, Kings Bay, GA

Jul 2007 – Oct 2009

- Trained and qualified 150 mid-level and entry-level candidates in the practical principles of naval nuclear propulsion.
- Maintained a 100% qualification rate, through seven classes of students, in the Navy's most difficult program.

Engineering Nuclear Operator / Engine Room Supervisor United States Navy, Madison, WI

Apr 2004 – Jun 2007

- Managed unscheduled and planned maintenance on systems associated with a \$75M steam propulsion plant.
- Served as the ship's lead R-114 air conditioning technician.

TRAINING

Nuclear Prototype Training Unit, United States Navy, Pensacola, FL, Apr 2006 Naval Nuclear Power School, United States Navy, Kings Bay, GA, Sep 2005 Machinists Mate Nuclear Field "A" School, United States Navy, Jacksonville, FL, Jul 2004

CERTIFICATIONS

Nuclear Instructor, 2006 York 200 Ton A/C, 2004 Universal Refrigerant Technician, 2003 Submarine Quality Assurance Inspector, 2002