



# Benefits of Creating a Vault Account

## Get Noticed by Employers

Build out a myVault profile that helps you stand out when employers search for candidates on Vault. Provide a summary about yourself, expected graduation date or professional experience, areas of interest, and anything else you want to include to market yourself.

1



## Save Internships & Companies

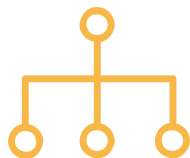
You're able to save companies and internships while on Vault. Doing so will not only help you retrieve information more easily, but our algorithms will then suggest similar employers and opportunities best suited for you, based on your profile.

2

## Create Job Alerts

Set up job alerts to automatically receive emails about job listings. Vault will curate job listings based on the criteria you specify in your job alert. All you need to do is select a job category and job type, add keywords, and choose a specific location.

3



## Set Up Job Preferences

You can enter your contact information, upload a résumé, and provide certain job-related information about yourself. Setting job preferences can help you save time in filling out application forms for jobs you apply to through Vault.

4

## Upload Résumé

Select "My Job Preferences" from the myVault drop-down menu. Enter the contact information you would like to use as the default contact information for job applications you make via application forms in Vault. At the bottom of the page, you can upload your résumé.

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Visit [www.vault.com](http://www.vault.com) for more career advice to help with your job search.